



AGMA EXECUTIVE BOARD

DATE: Friday, 9th February, 2024

TIME: At the rise of the GMCA meeting, due to commence at 10.15 am

VENUE: Council Chamber, Talbot Road, Trafford Town Hall, M32 0TH (Sat-nav post code M16 0QQ)

AGENDA

1. **Apologies**
2. **Chairs Announcements and Urgent Business**
3. **Declarations of Interest** 1 - 4

To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulated with the agenda; please ensure that this is returned to the Governance & Scrutiny Officer at least 48 hours in advance of the meeting.

4. **Minutes of the AGMA Executive Board held on meeting held on 30 June 2023** 5 - 14

To consider the approval of the minutes of the AGMA Executive Board held on 30 June 2023.

5. **AGMA Budget Update 2023/24 and Budget 2024/25** 15 - 28

Report of Councillor David Molyneux, Portfolio Lead for Resources & Investment.

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

Please note that this meeting will be livestreamed via www.greatermanchester-ca.gov.uk, please speak to a Governance Officer before the meeting should you not wish to consent to being included in this recording.

Name	Organisation	Political Party
GM Mayor Andy Burnham	GMCA	Labour
Councillor Gerald Cooney	Tameside Council	Labour
Councillor Bev Craig	Manchester CC	Labour
City Mayor Paul Dennett	Salford City Council	Labour
Councillor Neil Emmott	Rochdale	Labour
Councillor Mark Hunter	Stockport	Liberal Democrats
Councillor David Molyneux	Wigan Council	Labour
Councillor Eamonn O'Brien	Bury Council	Labour
Councillor Nicholas Peel	Bolton Council	Labour
Councillor Tom Ross	Trafford	Labour
Councillor Arooj Shah	Oldham Council	Labour

For copies of papers and further information on this meeting please refer to the website www.greatermanchester-ca.gov.uk. Alternatively, contact the following
Governance & Scrutiny Officer: Governance & Scrutiny



This agenda was issued on 1 February 2024 on behalf of Julie Connor, Secretary to the
Greater Manchester Combined Authority, Churchgate House, 56 Oxford Street,
Manchester M1 6EU

Declaration of Councillors' Interests in Items Appearing on the Agenda

Name and Date of Committee.....>

Agenda Item Number	Type of Interest - PERSONAL AND NON PREJUDICIAL Reason for declaration of interest	NON PREJUDICIAL Reason for declaration of interest Type of Interest – PREJUDICIAL Reason for declaration of interest	Type of Interest – DISCLOSABLE PECUNIARY INTEREST Reason for declaration of interest
Page 1			

Please see overleaf for a quick guide to declaring interests at GMCA meetings.

Quick Guide to Declaring Interests at GMCA Meetings

Please Note: should you have a personal interest that is prejudicial in an item on the agenda, you should leave the meeting for the duration of the discussion and the voting thereon.

This is a summary of the rules around declaring interests at meetings. It does not replace the Member's Code of Conduct, the full description can be found in the GMCA's constitution Part 7A.

Your personal interests must be registered on the GMCA's Annual Register within 28 days of your appointment onto a GMCA committee and any changes to these interests must notified within 28 days. Personal interests that should be on the register include:

1. Bodies to which you have been appointed by the GMCA
2. Your membership of bodies exercising functions of a public nature, including charities, societies, political parties or trade unions.

You are also legally bound to disclose the following information called Disclosable Personal Interests which includes:

1. You, and your partner's business interests (eg employment, trade, profession, contracts, or any company with which you are associated).
2. You and your partner's wider financial interests (eg trust funds, investments, and assets including land and property).
3. Any sponsorship you receive.

Failure to disclose this information is a criminal offence

Step One: Establish whether you have an interest in the business of the agenda

1. If the answer to that question is 'No' then that is the end of the matter.
2. If the answer is 'Yes' or Very Likely' then you must go on to consider if that personal interest can be construed as being a prejudicial interest.

Step Two: Determining if your interest is prejudicial

A personal interest becomes a prejudicial interest:

1. where the wellbeing, or financial position of you, your partner, members of your family, or people with whom you have a close association (people who are more than just an acquaintance) are likely to be affected by the business of the meeting more than it would affect most people in the area.
2. the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

For a non-prejudicial interest, you must:

1. Notify the governance officer for the meeting as soon as you realise you have an interest.
2. Inform the meeting that you have a personal interest and the nature of the interest.
3. Fill in the declarations of interest form.

To note:

1. You may remain in the room and speak and vote on the matter
If your interest relates to a body to which the GMCA has appointed you to, you only have to inform the meeting of that interest if you speak on the matter.

For prejudicial interests, you must:

1. Notify the governance officer for the meeting as soon as you realise you have a prejudicial interest (before or during the meeting).
2. Inform the meeting that you have a prejudicial interest and the nature of the interest.
3. Fill in the declarations of interest form.
4. Leave the meeting while that item of business is discussed.
5. Make sure the interest is recorded on your annual register of interests form if it relates to you or your partner's business or financial affairs. If it is not on the Register update it within 28 days of the interest becoming apparent.

You must not:

Participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business,
participate in any vote or further vote taken on the matter at the meeting.

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Agenda Item 4

MINUTES OF THE ANNUAL MEETING OF THE ASSOCIATION OF GREATER MANCHESTER AUTHORITIES EXECUTIVE BOARD HELD ON 30 JUNE 2023

PRESENT:

Mayor of Greater Manchester	Andy Burnham (in the Chair)
Deputy Mayor (Police, Crime & Fire)	Kate Green
Bolton	Councillor Nicholas Peel
Manchester	Councillor Bev Craig
Oldham	Councillor Arooj Shah
Rochdale	Councillor Neil Emmott
Salford	Mayor Paul Dennett
Stockport	Councillor Mark Hunter
Tameside	Councillor Ged Cooney
Trafford	Councillor Tom Ross
Wigan	Councillor Nazia Rehman

ALSO IN ATTENDANCE:

Bury	Councillor Tamoor Tariq
Oldham	Councillor Elaine Taylor
Rochdale	Councillor Janet Emsley

OFFICERS IN ATTENDANCE:

Chief Executive Officer, GMCA & TfGM	Eamonn Boylan
GMCA Deputy Chief Executive	Andrew Lightfoot
GMCA Monitoring Officer	Gillian Duckworth
GMCA Treasurer	Steve Wilson
Bolton	Sue Johnson
Bury	Lynne Ridsdale
Manchester	Joanne Roney
Oldham	Harry Catherall
Rochdale	Steve Rumbelow

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

Salford	Tom Stannard
Stockport	Caroline Simpson
Tameside	Sandra Stewart
Trafford	Sarah Saleh
Wigan	James Winterbottom
Office of the GM Mayor	Kevin Lee
GMCA	Julie Connor
GMCA	Sylvia Welsh
GMCA	Lee Teasdale
TfGM	Steve Warrener

AGMA 07/23 APOLOGIES

RESOLVED /-

That apologies be received and noted from Councillor Eamonn O'Brien (Bury), Councillor David Molyneux (Wigan), Sara Todd (Trafford) and Alison McKenzie-Folan (Wigan).

AGMA 08/23 APPOINTMENT OF CHAIR TO THE AGMA EXECUTIVE BOARD - 2023/24

RESOLVED /-

That the GM Mayor, Andy Burnham, be appointed as Chair of the AGMA Executive Board under Section 9.2 of the AGMA Constitution.

AGMA 09/23 APPOINTMENT OF VICE CHAIRS TO THE AGMA EXECUTIVE BOARD - 2023/24

RESOLVED /-

1. That the appointment of City Mayor Paul Dennett, Deputy Mayor, as a Vice Chair, under Section 9.1, of the Constitution be agreed.

2. That the appointment of Councillor Mark Hunter as a Vice Chair, under Section 9.1, of the Constitution be agreed.
3. That the appointment of Councillor Bev Craig as a Vice Chair, under Section 9.1, of the Constitution be agreed.

AGMA 10/23 AGMA CONSTITUTION

RESOLVED /-

That the AGMA Constitution be noted.

AGMA 11/23 AGMA APPOINTMENTS AND NOMINATIONS

Gillian Duckworth, GMCA Monitoring Officer, presented a series of appointments to be considered by the AGMA Executive Board.

RESOLVED /-

1. That the appointments from GM Local Authorities to the AGMA Executive Board for 2023/24 be noted as follows:

Local Authority	Member	Substitute Member
GMCA	Andy Burnham	-
Bolton	Nicholas Peel (Lab)	Akhtar Zaman (Lab)
Bury	Eamonn O'Brien (Lab)	Lucy Smith (Lab)
Manchester	Bev Craig (Lab)	Joanna Midgley (Lab)
Oldham	Arooj Shah (Lab)	Elaine Taylor (Lab)

Rochdale	Neil Emmott (Lab)	Dalaat Ali (Lab)
Salford	Paul Dennett (Lab)	Tracy Kelly (Lab)
Stockport	Mark Hunter (Lib Dem)	Mark Roberts (Lib Dem)
Tameside	Ged Cooney (Lab)	Bill Fairfoull (Lab)
Trafford	Tom Ross (Lab)	Catherine Hynes (Lab)
Wigan	David Molyneux (Lab)	Keith Cunliffe (Lab)

2. That the appointments made by the Greater Manchester Local Authorities to the Draft Development Plan – Places for Everyone Joint Committee for 2023/24 be noted as follows:

District	Member	Substitute Member
Bolton	Nick Peel (Lab)	Akhtar Zaman (Lab)
Bury	Eamonn O'Brien (Lab)	To be confirmed
Manchester	Tracy Rawlins (Lab)	To be confirmed
Oldham	Arooj Shah (Lab)	Elaine Taylor (Lab)
Rochdale	Neil Emmott (Lab)	Daalat Ali (Lab)
Salford	Paul Dennett (Lab)	Mike McCusker (Lab)
Stockport	N/A	
Tameside	Ged Cooney (Lab)	Jacqueline North (Lab)
Trafford	Tom Ross (Lab)	Liz Patel (Lab)
Wigan	David Molyneux (Lab)	Paul Prescott (Lab)

3. That the appointment of 10 members, nominated by the Greater Manchester Local Authorities plus the GMCA Housing Portfolio Lead, to the Planning and Housing Commission for 2023/4 be approved, as follows:

Local Authority	Member	Substitute Member
GMCA Portfolio Lead	Ged Cooney (Lab)	
Bolton	Akhtar Zaman (Lab)	Hamid Khurram (Lab)
Bury	Clare Cummings (Lab)	Sean Thorpe (Lab)
Manchester	Gavin White (Lab)	To be confirmed
Oldham	Elaine Taylor (Lab)	Chris Goodwin (Lab)
Rochdale	Danny Meredith (Lab)	Dylan Williams (Lab)
Salford	Mike McCusker (Lab)	Tracy Kelly (Lab)
Stockport	Colin MacAlister (Lib Dem)	To be confirmed
Tameside	Jacqueline North (Lab)	To be confirmed
Trafford	Liz Patel (Lab)	James Wright (Lab)
Wigan	Susan Gambles (Lab)	Paula Wakefield (Lab)

4. That the appointments made by Greater Manchester Local Authorities to the Joint Health Scrutiny Committee for 2023/24 be noted as follows:

Local Authority	Member	Substitute Member
Bolton	Andrew Morgan (Con)	Garry Veevers (LibDem)
Bury	Elizabeth Fitzgerald (Lab)	Joan Grimshaw (Lab)
Manchester	Zahid Husain (Lab)	To be confirmed
Oldham	Eddie Moores (Lab)	Jenny Harrison (Lab)
Rochdale	Pat Dale (Lab)	Sameena Zaheer (Lab)
Salford	Sammie Bellamy (Lab)	Irfan Syed (Lab)

Stockport	David Sedgwick (Lab)	Lisa Smart (Lib Dem)
Tameside	Naila Sharif (Lab)	Jacqueline Owen (Lab)
Trafford	Sophie Taylor (Lab)	Barry Winstanley (Lab)
Wigan	Ronald Conway (Lab)	John O'Brien (Lab)

5. That the appointments and substitutes made by Greater Manchester Local Authorities to the Greater Manchester Police, Fire and Crime Steering Group for 2023/24 be noted as follows:

Local Authority	Member	Substitute Member
Bolton	Rabiya Jiva (Lab)	Aalaina Khan (Lab)
Bury	Richard Gold (Lab)	To be confirmed
Manchester	Luthfer Rahman (Lab)	To be confirmed
Oldham	Chris Goodwin (Lab)	Josh Charters (Lab)
Rochdale	Janet Emsley (Lab)	Shaun O'Neill (Lab)
Salford	David Lancaster (Lab)	To be confirmed
Stockport	Tom Morrison (Lib Dem)	Frankie Singleton (Lib Dem)
Tameside	Vimal Choski (Lab)	Barrie Holland (Lab)
Trafford	Rose Thompson (Lab)	Bilal Babar (Lab)
Wigan	Dane Anderton (Lab)	Paula Wakefield (Lab)

6. That the nominations by Greater Manchester Local Authorities to the Statutory Functions Committee 2023/24 be approved as follows:

Local Authority	Member	Substitute Member
Bolton	Nadeem Ayub (Lab)	Akhtar Zaman (Lab)
Bury	Charlotte Morris (Lab)	Richard Gold (Lab)

Manchester	Tim Whiston (Lab)	John Flanagan (Lab)
Oldham	Peter Dean (Lab)	Ros Birch (Lab)
Rochdale	Janet Emsley (Lab)	Terry Smith (Lab)
Salford	Hannah Robinson-Smith (Lab)	To be confirmed
Stockport	Frankie Singleton (Lib Dem)	Jilly Julian (Lib Dem)
Tameside	Vimal Choksi (Lab)	Sangita Patel (Lab)
Trafford	Catherine Hynes (Lab)	Rose Thompson (Lab)
Wigan	Paul Prescott (Lab)	Dane Anderton (Lab)

7. That the appointment of 9 members, nominated by the GM Local Authorities to the GM Pensions Fund Management Panel for 2023/24 be noted as follows:

Local Authority	Member
Bolton	Champak Mistry (Lab)
Bury	Joan Grimshaw (Lab)
Manchester	Angela Moran (Lab)
Oldham	Abdul Jabbar (Lab)
Rochdale	Sean O'Neill (Lab)
Salford	Andrew Walters (Independent)
Stockport	Lisa Smart (Lib Dem)
Trafford	Jill Axford (Lab)
Wigan	Nazia Rehman (Lab)

8. That it be noted, that Tameside MBC, as the Lead Authority managing the Greater Manchester Pensions Fund, will appoint its own member.
9. That the appointment of Councillor Janet Emsley (Lab) to the Halle Board for 2023/24 be approved.

10. That the appointment of the Chief Executive Officer, GMCA & TfGM, to the Halle Board for 2023/24 be approved.
11. That the appointment of Councillor Nathaniel Tetteh (Lab) to the Peoples History Museum for 2023/24 be approved.
12. That the appointment of Eddie Moores (Oldham) (Lab), to the Christie Hospital NHS Foundation Trust, Council of Governors in 2022/23 for a three-year term of office be noted.
13. That the appointment of Councillors Tricia Ayrton (Bolton) (Lab), Philip Cusack (Salford) (Lab) and Richard Silvester (Bolton) (Lab) to the North West Flood and Coastal Committee for 2023/24 be approved.
14. That, subject to any further changes, all appointments to made up to the AGMA Annual Meeting in June 2024.

AGMA 12/22 DECLARATIONS OF INTEREST

RESOLVED /-

That there were no declarations of interest made in relation to any item on the agenda.

AGMA 13/22 MINUTES OF THE MEETING HELD ON 10 FEBRUARY 2023

RESOLVED /-

That the minutes of the AGMA Executive Board held on 10 February 2023 be approved.

AGMA 14/22 REVENUE OUTTURN REPORT 2022/23

Steve Wilson (GMCA Treasurer), introduced a report which set out the final outturn for the Association of Greater Manchester Authorities (AGMA) 2022/23.

RESOLVED /-

1. That the report and the AGMA final revenue outturn for 2022/23 be noted.
2. That the position of reserves in 2022/23 as detailed in the report be noted.

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AGMA
ASSOCIATION OF
GREATER MANCHESTER
AUTHORITIES

AGMA Executive Board

Date: 9^h February 2024

Subject: AGMA Budget Update 2023/24 and Budget 2024/25

Report of: Cllr David Molyneux, Portfolio Holder - Resources

Steve Wilson, Treasurer to GMCA / AGMA

Purpose of Report

The report sets out the revenue budget for the Association of Greater Manchester Authorities (AGMA) 2024/25. It also includes the forecast outturn position for 2023/24.

The proposed charges in respect of AGMA to be approved for 2024/25 are included within the report together with the recommended allocations to the Greater Manchester local authorities.

Recommendations:

AGMA Executive Board is requested to:

- (i) note the report and the current AGMA revenue outturn forecast for 2023/24 shows a breakeven position as set out in section 1 of this report;
- (ii) approve a budget of £970k relating to current AGMA functions in 2024/25 as set out in section 2 of this report;
- (iii) note the forecast position on the AGMA reserve as detailed in section 3 of the report and approve the return to GM local authorities £350k;
- (iv) approve an increase in scope for the AGMA budget to include the GM Resilience Unit and GM Strategic Information Governance Service and increase the AGMA budget accordingly, as set out in section 4.
- (v) approve the charges to the GM local authorities in support of the AGMA functions for 2023/24 of £1.5m, as set out in section 5 and Appendix 1 to this report.

Contact Officers

Name: Steve Wilson

Position: Treasurer, GMCA / AGMA Telephone: 07725 481067

E-mail: steve.wilson@greatermanchester-ca.gov.uk

Risk Management – An assessment of the potential budget risks faced by the authority are carried out quarterly as part of the monitoring process.

Legal Considerations – See section 6 of the report.

Financial Consequences – Revenue – The report sets out the out the budget position for 2023/24 and planned budget strategy for 2024/25.

Financial Consequences – Capital – There are no capital considerations contained within the report. Number of attachments to the report: 0

Comments/recommendations from Overview & Scrutiny Committee

Background Papers

AGMA Executive Board: AGMA Budget Update 2022/23 and Budget 2023/24 – 10th

February 2023

AGMA Executive Board: AGMA 2022/23 Final Outturn – 30 June 2023

1. AGMA FORECAST OUTTURN AND BUDGET UPDATE 2023/24

- 1.1 The forecast outturn position for the year ending 31 March 2024 is a breakeven position. The forecast position includes increased use of reserves of £34k to fund costs in 2023/24 as agreed in February 2023. Further information is set out below:

AGMA Revenue Budget 2023/24	Approved Budget	Forecast Outturn	Variance
	£000	£000	£000
Resources Available			
Contribution from Districts	843	843	0
Contribution from Reserves	34	34	0
External income & contributions	61	61	0
Total	938	938	0
Call on Resources			
GM Protect Management	106	106	0
Flood and Water Management	33	33	0
Sharepoint	34	34	0
Police and Crime Panel	74	74	0
County Records	216	216	0
Specialist Trading Standards	62	62	0
GM Archaeology Service	145	145	0
Waste and Minerals Unit	60	60	0
Ecology Unit	208	208	0
Total	938	938	0
Net Position	0	0	0

2. PROPOSED AGMA BUDGET 2024/25

- 2.1 The AGMA budget was previously hosted by Manchester City Council (MCC) and transferred into GMCA from 1st April 2023. The majority of the AGMA budget is shared by GM local authorities, the majority on basis of population and fixed costs for County Records and Police and Crime Panel. The population basis for 2024/25 has been updated to reflect the latest population census data of mid-year 2022.

2.2 The current scope of functions included in the AGMA budget for 2024/25 have an estimated cost of £970k which is an increase of £32k compared to 2023/24. This reflects an increase in line with the Green Book pay award (3.88%) to provide sufficient funding for the functions and the funding of Sharepoint which has previously been funded from AGMA reserve.

2.3 The information below shows a table of the proposed 2024/25 budget of £970k and provides a brief description for each of the existing functions:

AGMA Existing functions Proposed Revenue Budget 2024/25	2023/24 Original Budget	2024/25 Proposed Budget	Change
	£000	£000	£000
Resources			
Contribution from Districts	843	909	66
Contribution from Reserves	34	0	-34
GMCA Contribution	61	61	0
Total	938	970	32
Expenditure			
GM Protect Management	106	110	4
Flood and Water Management	33	34	1
Sharepoint	34	34	0
Police and Crime Panel	74	77	3
County Records	216	224	8
Specialist Trading Standards	62	64	2
GM Archaeology Service	145	149	4
Waste and Minerals Unit	60	62	2
Ecology Unit	208	216	8
Total	938	970	32
Net Position	0	0	0

2.3 GM Protect Management

The GM Protect team is hosted by GMCA and funded by the GM local authorities together with the PCC's office to work with local authorities to develop and deliver the Protect Duty (Martyn's Law) in Greater Manchester. Under the new legislation, qualifying premises will be required to meet a series of criteria to ensure public safety, to mitigate the risk of a terrorist attack occurring and to reduce the consequences of an attack should one take place. Delivery of the Protect Duty requires cross-sector partnership working, with the team reporting to Greater Manchester's CONTEST Board.

2.4 Flood and Water Management

Since 2010 the North West Regional Flood and Coastal Committee (RFCC) has part funded (50%) a flood risk coordinator post (with a small operational budget) within each sub region/county in the North West. Following a report to GM chief executives in January 2020 it was agreed that the GM Flood and Water Management post previously employed by Rochdale Council on behalf of the GM local authorities, would be transferred to GMCA. It was agreed that 50% of the cost of the role would continue to be met from the Local Authorities as Lead Local Flood Authorities and 50% would continue to be funded from the Environment Agency (via the Local Levy).

2.5 Sharepoint

The Multi Agency Risk Assessment Conference - (MARAC) SharePoint site is a multi-agency site that all the North West Authorities utilise to share data regarding safeguarding and abuse victims with various agencies such as the police. There are several regional sites such as Oldham MARAC, Trafford MARAC, and Bolton MARAC. Costs are paid to Wigan MBC as the host for this system and this contributes to the infrastructure, technical support, and backup costs.

2.5 Police and Crime Panel

The GM Police, Fire and Crime Panel is the statutory elected member committee that scrutinises the work of the Mayor as the Police, Crime and Fire Commissioner. Police and Crime Panel came into effect as part of the Police Reform & Social Responsibility Act 2011. This introduced new governance arrangements for police forces to create the statutory office of the Police and Crime Commissioner. The local authorities for the police area must establish the PCP as a joint committee of the constituent councils and is responsible for the production of the Police and Crime Plan.

2.6 County Records

Greater Manchester County Record Office is hosted by Manchester City Council. It was opened in 1976, two years after the establishment of the metropolitan county councils in England and Wales. After the abolition of

Greater Manchester County Council in 1986, it became funded by the AGMA. The main function of the Office is to store historical records relating to the Greater Manchester area and to make them available for members of the public for research. There are now some 4 miles of shelving of records, which date back to 1197. Greater Manchester County Record Office has a public search room where members of the public can consult archives for research. The record Office participates in the County Archive Research Network and has a fully equipped conservation department where irreplaceable documents can be repaired.

2.7 Trading Standards

Trading Standards hosted by Manchester City Council provides the metrology laboratories for GM local authorities. These are the laboratories where weights and measures equipment can be calibrated by each of the local authority Trading Standards teams when they are carrying out weights and measures checks in their areas.

GM Archaeology Service

2.8 This service is provided by the University of Salford to advise on identifying heritage assets with an archaeological interest and understanding their significance. This includes:

- Assessing the likely archaeological implications of development proposals
- Recommending any necessary archaeological work as a planning condition
- Liaising with planners and developers to mitigate impacts on significant archaeology
- Preparing briefs and advising on written schemes of investigation
- Monitoring archaeological works Mediating between clients and archaeological contractors Preparing research agendas within the planning process
- Enhancing the Historic Environment Record as a planning tool and public record
- Promoting dissemination of results from archaeological investigations

2.9 Waste and Minerals Unit

The GM local authorities are minerals and waste planning authorities. The service will transfer into the GMCA during 2024/25. This means that they must ensure that there are enough minerals for construction to meet need and enough sites for facilities to meet waste management requirements. The local authorities are required by legislation to produce Waste and Minerals Plans and to keep these under review. As waste and minerals is a strategic issue two joint Greater Manchester plans have been produced:

- The Greater Manchester Waste Development Plan Document (DPD) was adopted in April 2012 and
- The Greater Manchester Minerals Development Plan Document in April 2013 The unit monitor the plans, provide advice direct to the 10 Local Planning Authorities and engagement with neighbouring local authorities.

2.10 Ecology Unit

The GM Ecology Unit (GMEU) is hosted by Tameside MBC and provides specialist advice to and on behalf of the GM local authorities in relation to biodiversity, nature conservation and wildlife issues. This includes:

- Development and implementation of the Greater Manchester Biodiversity Action Plan.
- Informing the ecological impact of development proposals on behalf of planning departments, and provides advice on safeguarding wildlife on development sites.
- Identifying, surveying and designating sites of biological Importance in Greater Manchester.
- Advising other council departments and the general public on wildlife issues.
- Inputs into the preparation of Local Development Frameworks and other plans and strategies.
- Providing advice on national and international legislation and planning guidance relating to wildlife and nature conservation, including protected species.

- Advising on the management of local authority owned land, including the preparation of site management plans.
- Providing training for local authority staff and others.

3. AGMA RESERVES

3.1 The position on General AGMA reserves at 31st March 2023 reported to AGMA Executive Board in June 2023 was £437k. The forecast balance for 31st March 2024 is £403k which represents 42% of the AGMA proposed budget for 2024/25. This reserve has arisen from previous years underspends, particularly in relation to historic AGMA funding for the GM Spatial Framework. It is proposed that £350k of AGMA reserves are returned to GM local authorities, leaving a £53k (5%) balance for minor in year variances.

AGMA Reserves	Actual Balance as at 31-Mar-23	Forecast Transfer in/(out) 2023/24	Forecast Balance as at 31-Mar-24	Forecast Transfer in/(out) 2024/25	Forecast Balance as at 31-Mar-25
	£000	£000	£000	£000	£000
General AGMA Reserves	437	-34	403	-350	53
% of AGMA Budget	47%		42%		5%

4. CHANGE IN SCOPE OF AGMA BUDGET

- 4.1 The AGMA constitution sets out the principles for joint working in relation to functions covered by the agreement. This includes providing streamlined decision making, excellent co-ordination of services across the combined administrative area, mutual co-operation, partnering arrangements, and added value in the provision of shared services.
- 4.2 One of the objectives of the AGMA Board is to streamline decision making where joint arrangements already exist, develop and agree current and new areas of joint working and develop joint working arrangements with the GMCA.
- 4.3 It is proposed that from 2024/25 consideration is given to expand the scope of the AGMA functions and budget to include other GM wide functions that are provided within GMCA on behalf of the 10 local authorities. The aim being to

provide greater transparency of joint working and funding arrangements and reduce the administration burden.

- 4.4 The hosting of the GM Resilience Unit transferred from MCC to GMCA in 2023/24. The 2023/24 cost of this is £920k funded from:
- £500k recharge to 10 GM local authorities based on the mid-year population census;
 - £138k from GMCA towards the cost of the Chief Resilience Officer;
 - £55k from the Public Health network hosted by Tameside MBC;
 - £50k from the local authority Public Health budgets as agreed with Directors of Public Health in 2013/14;
 - £54k recharge to MCC for the Civil Contingencies Officer;
 - £123k from GM Resilience Unit reserves (remaining balance of £137k).
- 4.4 The budget requirement for the GM Resilience Unit in 2024/25 is £978k which reflects the 2023/24 and 2024/25 pay award and impact of moving staff onto GMCA pay structure.
- 4.5 The Resilience Unit have reserves of £137k generated by underspends in previous years which transferred across from MCC to GMCA in 2023/24. The Resilience Unit reserve can be applied to the reduce the recharge to local authorities in 2024/25, which would reduce the additional funding requirement to £40k in 2024/25.
- 4.6 The position on availability of the Resilience Unit reserve for the 2025/26 budget will be reviewed next year, taking into account any underspend from 2023/24. In the event that there are insufficient reserves, the recharge to local authorities would need to be increased accordingly in 2025/26.
- 4.7 In summary the 2024/25 cost of £978k proposed to be added to the AGMA budget would be funded from:
- £540k recharge to 10 GM local authorities based on the mid-year population census;
 - £142k from GMCA towards the cost of the Chief Resilience Officer;
 - £55k from the Public Health network hosted by Tameside MBC;

- £50k from the local authority Public Health budgets as agreed with Directors of Public Health in 2013/14;
- £54k recharge to MCC for the Civil Contingencies Officer;
- £137k from GM Resilience Unit reserves (remaining balance of nil).

4.8 It is also proposed to expand the scope of the AGMA recharge to include GM Strategic Information Governance Service of £50k which is currently recharged to local authorities at £5k per authority.

5. SUMMARY

5.1 The impact of the budget requirement for existing AGMA functions and proposed expanded AGMA functions is summarised in the table below.

AGMA Proposed Revenue Budget 2024/25	2023/24 Existing functions	2024/25 New functions	Total AGMA 2024/25
	£000	£000	£000
Resources			
Contribution from Districts	909	592	1,501
Contribution from Reserves	0	137	137
Other income	0	159	159
GMCA Contribution	61	142	203
Total	970	1,030	2,000
Expenditure			
GM Protect Management	110	0	110
Flood and Water Management	34	0	34
Sharepoint	34	0	34
Police and Crime Panel	77	0	77
County Records	224	0	224
Specialist Trading Standards	64	0	64
GM Archaeology Service	149	0	149
Waste and Minerals Unit	62	0	62
Ecology Unit	216	0	216
GM Resilience Unit	0	978	978
GM Strategic Info Governance	0	52	52
Total	970	1,030	2,000
Net Position	0	0	0

- 5.2 The AGMA recharge and return of reserve for each Local Authority is summarised in the table below:

AGMA Recharge	Existing AGMA functions	2024/25		Total 2024/25	Return of AGMA Reserve
		New AGMA functions GM Resilience Unit	Info Gov.		
	£000	£000	£000	£000	£000
Bolton	92	55	5	152	-36
Bury	69	36	5	110	-23
Manchester	159	106	5	269	-68
Oldham	80	45	5	130	-29
Rochdale	76	42	5	123	-27
Salford	87	52	5	144	-33
Stockport	92	55	5	152	-36
Tameside	77	43	5	126	-28
Trafford	78	44	5	127	-28
Wigan	100	62	5	167	-40
Total	909	540	52	1,501	-350

6. LEGAL CONSIDERATIONS

- 6.1 In coming to decisions in relation to the revenue budget the Authority has various legal and fiduciary duties. The amount charged to the Districts in respect of the Authority's AGMA functions must be sufficient to meet the Authority's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.
- 6.2 In exercising its fiduciary duty the Authority should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties.

Duties of the Treasurer (Chief Finance Officer)

- 6.3 The Local Government Finance Act 2003 requires the Chief Finance Officer to report to the Authority on the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves. The Authority has a statutory duty to have regard to the Chief Finance Officer's report when making decisions about the calculations.

- 6.4 Section 28 of the Local Government Act 2003 imposes a statutory duty on the Authority to monitor during the financial year its expenditure and income against the budget calculations. If the monitoring establishes that the budgetary situation has deteriorated, the Authority must take such action as it considers necessary to deal with the situation. This might include, for instance, action to reduce spending in the rest of the year, or to increase income, or to finance the shortfall from reserves.
- 6.5 Under Section 114 of the Local Government Finance Act 1988, where it appears to the Chief Finance Officer that the expenditure of the AGMA incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure, the Chief Finance Officer has a duty to make a report to the Authority.
- 6.6 The report must be sent to the Authority's External Auditor and every member of the Authority and the Authority must consider the report within 21 days at a meeting where it must decide whether it agrees or disagrees with the views contained in the report and what action (if any) it proposes to take in consequence of it. In the intervening period between the sending of the report and the meeting which considers it, the authority is prohibited from entering into any new agreement which may involve the incurring of expenditure (at any time) by the authority, except in certain limited circumstances where expenditure can be authorised by the Chief Finance Officer. Failure to take appropriate action in response to such a report may lead to the intervention of the Authority's Auditor.

Reasonableness

- 6.7 The Authority has a duty to act reasonably taking into account all relevant considerations and not considering anything which is irrelevant. This Report sets out the proposals from which members can consider the risks and the arrangements for mitigation set out below.

Risks and Mitigation

6.8 The Treasurer has examined the major assumptions used within the budget calculations and considers that they are prudent, based on the best information currently available.

Basis of Apportionment of Costs to District Authorities

6.9 The amount payable by each Council is determined by apportioning the costs between the Councils in such proportions as they (unanimously) agree or, in default of such agreement in proportion to the resident population. Appendix 1 details the apportionment of costs across the Districts.

6.10 The remaining functions, with the exception of those listed below, are apportioned to Districts on a population basis.

- Police and Crime Panel Support – Historic funding split 17% Manchester City Council and the remaining 83% split equally to the remaining nine Districts
- County Records Unit – Each District pays an equal Contribution

7. RECOMMENDATIONS

7.1 Detailed recommendations appear at the front of this report.

Appendix 1

AGMA Recharges 2024/25	Total Charge	Basis of Apportionment	Bolton	Bury	Manchester	Oldham	Rochdale	Salford	Stockport	Tameside	Trafford	Wigan	Total District Charges	Cont From GMCA	Other Income	Use of reserve	Total Funding
Mid Year Population 2022	£		298,903	194,606	568,996	243,912	226,992	278,064	297,107	232,753	236,301	334,110	£	£	£	£	£
Existing AGMA functions																	
Police & Crime Panel	77,000	Per Division	7,101	7,101	13,090	7,101	7,101	7,101	7,101	7,101	7,101	7,101	77,000			0	77,000
County Records	224,000	Fixed	17,800	17,800	17,800	17,800	17,800	17,800	17,800	17,800	17,800	17,800	178,000	46,000		0	224,000
Specialist Trading Standards	64,000	Population	6,570	4,277	12,507	5,361	4,989	6,112	6,530	5,116	5,194	7,344	64,000			0	64,000
GM Archaeology Service	149,000	Population	15,295	9,958	29,117	12,481	11,616	14,229	15,204	11,910	12,092	17,097	149,000			0	149,000
Waste and Minerals Unit	62,000	Population	6,365	4,144	12,116	5,194	4,833	5,921	6,326	4,956	5,032	7,114	62,000			0	62,000
Ecology Unit	216,000	Population	22,173	14,436	42,209	18,094	16,839	20,627	22,040	17,266	17,529	24,785	216,000			0	216,000
GM Protect Management	110,000	Population	9,752	6,349	18,564	7,958	7,406	9,072	9,694	7,594	7,710	10,901	95,000	15,000		0	110,000
Flood & Water Management	34,000	Population	3,490	2,272	6,644	2,848	2,651	3,247	3,469	2,718	2,759	3,901	34,000			0	34,000
Sharepoint	34,000	Population	3,490	2,272	6,644	2,848	2,651	3,247	3,469	2,718	2,759	3,901	34,000			0	34,000
	970,000		92,037	68,611	158,691	79,686	75,885	87,356	91,634	77,179	77,976	99,945	909,000	61,000	0	0	970,000
New AGMA functions																	
Information Governance	52,000	Fixed	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	52,000				52,000
GM Resilience Network	540,000	Population	55,433	36,091	105,524	45,235	42,097	51,569	55,100	43,165	43,823	61,963	540,000	142,000	159,000	137,000	978,000
	592,000		60,633	41,291	110,724	50,435	47,297	56,769	60,300	48,365	49,023	67,163	592,000	142,000	159,000	137,000	1,030,000
Total	1,562,000		152,670	109,902	269,415	130,121	123,182	144,125	151,934	125,545	127,000	167,107	1,501,000	203,000	159,000	137,000	2,000,000